



Alachua County Budget and Fiscal Services Procurement

Larry M. Sapp, CPPB
Procurement Manager

Darryl R. Kight, CPPB
Procurement Supervisor

February 16, 2022

RE: Addendum #2
CTA 22-316 Sports Event Center Interior Mural

Dear Sir/Madam:

Please be aware of the following clarifications regarding the above referenced Bid:

QUESTIONS & ANSWERS

Q#1: I submitted a great deal of work and paperwork through Monochronicle. Could you tell me what else I need to do to apply specifically for the Sports Complex Mural project?

A#1: Artists are to provide everything required to apply for the Call as dictated on the Proposal Requirements section of the CTA document. This document is accessible on the site. For your convenience, the section has been added at the end of this addendum.

Q #2: Is the committee also asking for a creative approach or plan? Or, are artists being selected by skill, style and related experience and then asked to submit a plan?

A #2: Artists will be rated based on the evaluation criteria as dictated on the Selection Process section of the CTA document. This document is accessible on the site. For your convenience, the section has been added at the end of this addendum.

End of Addendum # 2

Sincerely,

Leira Cruz Caliz, CAPM, CPPB
Procurement Agent

LCC

Proposal Requirements

Please review the score sheet prior to completing the proposal and note that some of the requirements must be met at a minimum level or the proposal will not be considered.

1. A resume that includes your:

- Name, address and contact information,
- Credentials
- Experience
- Awards
- Name and contact information of three (3) references who are prior clients (include the name of the project).

2. A total of three (3) digital photos of a similar mural. The photos should be of the same art installation, both close up and distant, showing details, height and different views of the work.

Selection Process

The Evaluation Team will review the submittals and invite the top 2-3 artists to develop a sketch of the proposed silhouettes. The selected artists will each be paid \$150 for their sketch. Sketches will be due within 30 calendar days of notification. The sketches will then be presented to the Board of County Commissioners (“the Commission”) for final selection of the artist who will be commissioned to complete the sculpture. The Commission may also choose to reject all submissions and re-advertise the Call to Artists.

Evaluation Factors and Points (100 pts Total)

Number	Criteria	Possible score	Actual score	Comment
1	Resume includes: <ul style="list-style-type: none"> ● Artist’s Name, ● Address, ● Contact Information, ● Artist’s credentials, experience and awards ● Information of prior clients including Name, Address and Contact 	20		
2	Digital photos of a similar mural. The photos should be of the same art installation, both close up and distant, showing details, height and different views of the work.	70		
3	Artist is an Alachua County Resident	10		